

Draft Meeting Minutes – January 8th, 2024

The regular meeting of the Board of Directors convened at 6:00 pm at the Salmo Library with the following in attendance:

Trustees: Judi Cozzetto, Teresa Kjelson, Janet Pierce, Jen Gawne, Tom Nixon, Pat Goulden, Hans Cunningham

Absent: Melanie Briscoe, Sylvia Korens

Staff: Taylor Caron

Salmo Valley Public Library acknowledges that the land we gather is the traditional territory of the Sinixt, the Ktunaxa, and the Syilx peoples and is home to the Métis and many diverse Indigenous persons.

1. **Call to Order:** at 6:04 by Janet Pierce, Chair
2. **Approval of Agenda** – Approved by Hans and second by Pat
3. **Consent Agenda**
 - **Approval of previous minutes** from the meeting on December 11th, 2023, was reviewed—approval with minor corrections.
 - **Correspondence** – none
 - **Librarian's Report**
 - Numbers for stats
 - New hires
 - See attached full report
 - **Committee Reports:**
 - *Friends of the Library* – Judi
 - Annual donation of \$2,700.00 to the SVPL. And, just as important, the Friends and Friends of Friends donated more than 470 hours of time. The monetary value is approximately \$7,600.00. An all-inclusive donation of \$10,300.00, give or take, for 2023.
 - The Friends bring you our first 2024 Tea on Friday, January 26th at 10:30 am.
 - Curry, Rice and Naan on Saturday, February 10th, from 11:30 am to 1:00 pm or until it is all gone. Two meat, two vegetarian, mild to spicy, eat in or take out – for a suggested donation of \$5 per order.
 - Price drop – we have dropped the price of our 2024 calendar to \$10.00.
 - Next meeting, Thursday, February 1st.
 - *KLF* – Jen/Taylor
 - Season's greetings to everyone.
 - Sparwood Library (a KLF Library) is closed temporarily and without staff on-site. This is impacting the community and other libraries in the area. The Public Libraries Branch is in contact with the Library Board, is monitoring the situation, and is providing guidance. The absence of a library director means the library cannot run right now. This is a reality that

smaller libraries should be aware of, as it is hard to recruit Librarians to smaller communities. Because of the closure, Interlibrary loan services to and from Sparwood through Sitka (Interlibrary Connect) and Illume have been turned off during this period.

- Recently, the Castlegar library struggled to hire a new librarian. In the end, they hired a Library Tech with many years of experience at that library
- Budget Committee – Pat
The committee met and adjusted the 2024 budget to be a 4% increase ask. We already asked for 3%, so the additional was not a large amount. We allocated the extra \$950 to databases, software, and digital collection

CONSENT AGENDA Motion: Pat moved it, and Judi seconded it to approve the consent agenda – with minor corrections to the November minutes.

Approved by consensus.

4. Financial Report:

- Report from Treasurer – looking good as the year has ended, but there will be some adjustment means, and some funds will be deferred to 2024. There were some errors in the GL in the magazines and donations; Taylor will be getting all these corrections in place before the AGM in March
- **Approve Financial Reports December 31st, 2023** – The Board discussed the Financial Report for December 31st, 2023.

MOTION: It was moved by Pat and seconded by Janet to approve the financial statements for December 31st, 2023

All in favour – CARRIED

5. Old Business:

- The Media Assistant Job – we have hired Samm Moore; please stop in and welcome her.
- Square Society – A meeting has been set for Tuesday, January 16th, at 4:30. Taylor and Pat will talk to them about the Fire Safety bill, among other things.

6. New Business:

- Literacy Day is Coming up on January 27, 2024. Please try to attend at the library at some point during the day.

The meeting adjourned at 6:52 pm. Moved by Janet and seconded by Judi

Next Meeting: Monday, February 12th, 2024 at 6:00 pm