

## **Draft Meeting Minutes – February 12th, 2024**

The regular meeting of the Board of Directors convened at 6:00 pm at the Salmo Library with the following in attendance:

Trustees: Judi Cozzetto, Janet Pierce, Tom Nixon, Melanie Briscoe, Sylvia Korens, Pat Goulden

Zoom: Teresa Kjelson - Absent: Jen Gawne, Hans Cunningham

Public: Cathy Nyemeck - - Staff: Taylor Caron

***Salmo Valley Public Library acknowledges that the land we gather is the traditional territory of the Sinixt, the Ktunaxa, and the Syilx peoples and is home to the Métis and many diverse Indigenous persons.***

1. **Call to Order:** at 6:03 by Janet Pierce, Chair
2. **Approval of Agenda** – Approved by consensus
3. **Consent Agenda**
  - **Approval of previous minutes** from the January 8<sup>th</sup>, 2024 meeting was reviewed
  - **Correspondence**
    - CFLA (Canadian Federation of Library Associations) – Letter from the CFLA to the House of Commons Minister of Canadian Heritage expressing the growing concern about the number of censorship attempts in schools and public libraries. CFLA urges the government to take a firm stand in defending and upholding the rights guaranteed under the Charter.
    - CVITP (Community Volunteer Income Tax Program) – CRA thanked SVPL for partnering in the 2023 tax filing season. They gave SVPL a certificate of appreciation.
    - KLF (Kootenay Library Federation) – Shared information regarding what Director & Officer Insurance makes sense for libraries. D&O insurance is not something SVPL has, but the Library Act covers us for some immunity and personal liability. Pushor Mitchell, the lawyer office who works with the KLF, provided a brief about why they would recommend D&O for libraries. SVPL Board discussed this and understands there is a small risk in not having this coverage but feels as a smaller library, the coverage of the Library Act will suffice at this time.
  - **Librarian's Report**
    - Friends' donation for Overdrive digital audiobooks & eBook purchases
    - Family Literacy Day
    - Website, social media pages and newsletter looking great thanks to new Media Tech Staff
    - See attached full report
  - **Committee Reports:**
    - *Friends of the Library* – Judi
      - Gaming Donation for digital collection \$1050
      - Curry Rice and Naan – 78 servings \$400
      - Book sort set for Feb 15 from 10 – 12
      - Next tea Feb 23
      - Next meeting & AGM Thursday, March 7<sup>th</sup> at 4:30
    - *KLF* – Jen/Taylor - None

**CONSENT AGENDA Motion:** Pat moved, and Judi seconded it to approve the consent agenda.

**Approved by consensus.**

**4. Financial Report:**

- Report from Treasurer – nothing to note
- **Approve Financial Reports January 31<sup>st</sup>, 2024** – The Board discussed the Financial Report for January 31<sup>st</sup>, 2024.

**MOTION:** It was moved by Judi and seconded by Janet to approve the financial statements for January 31<sup>st</sup>, 2024

**All in favour – CARRIED**

**5. Old Business:**

- Literacy Day – Thank you to CBAL for working with us to put on another year of Literacy Day Celebrations. We had fewer people this year, but those who attended had an excellent time.
- Square Society – Pat & Taylor attended a meeting on Tuesday, January 16th, at 4:30. Topics discussed:
  - Fire Safety bill—should the building owner cover this? The Square Society is running a deficit and using up reserves to cover costs. If they start covering fire safety, the library rent will increase sooner.
  - Financials provided. See attached.
  - The ageing roof will need to be replaced soon, and the flashing over the library end of the building also needs to be repaired. Henry Huser said he would get a repair quote, and Taylor offered to help find a grant for this project.
  - The water spout in the reading garden will be replaced in the spring
  - The door at the back of the building has been replaced. The library has windows that can replace the older ones at the back.

**6. New Business:**

- AGM – March 11<sup>th</sup> at 6pm
- New Friend Rep for Board – Cathy Nyemeck
- BC One Time Funding buckets – Tech – Collection Updates – Infrastructure – Hours/Staff/job – Patrons
- Increase and update library open hours – Taylor presented the suggested new hours:
  - Monday CLOSED
  - Tuesday – Thursday 10am – 6pm
  - Friday 10am – 4pm
  - Saturday 10am – 2pm

The board discussed and suggested we start them after the Easter Break. It was also discussed that with the increased hours, both Gayle and Taylor will need to increase their hours. Gayle would need one more hour a week, and Taylor would need two.

**MOTION:** Tom moved that the new hours, as presented, start after Easter 2024 on April 2<sup>nd</sup>, to be reviewed in six months. Janet seconded.

**All in favour – CARRIED**

**MOTION:** Pat moved that the BC One-Time Funding be used to subsidize Gayle and Taylor's increased hours, as presented. Janet seconded.

**All in favour – CARRIED**

**The meeting adjourned at 7:09 pm. Moved by Janet and seconded by Judi**

**Next Meeting: AGM Monday, March 11<sup>th</sup>, 2024 at 6:00 pm - to be followed by the regular meeting at 6:30**