

Draft Meeting Minutes – September 11th, 2023

The regular meeting of the Board of Directors convened at 6:00 pm at the Salmo Library with the following in attendance:

Trustees: Hans Cunningham, Melanie Briscoe, Judi Cozzetto, Teresa Kjelson, Janet Pierce, Jen Gawne, Kenzie Neil, Tom Nixon, Pat Goulden

Absent: Sylvia Korens

Staff: Taylor Caron

Salmo Valley Public Library acknowledges that the land on which we gather is the traditional territory of the Sinixt, the Ktunaxa, and the Syilx peoples, and is home to the Métis and many diverse Indigenous persons.

1. **Call to Order:** at 5:59 by Janet Pierce, Chair
2. **Approval of Agenda** – Approved by Jen and second by Kenzie
3. **Consent Agenda**
 - **Approval of previous minutes** – from meeting of June 12th, 2023 were reviewed.
 - **Correspondence** –
 - None
 - **Librarian's Report**
 - SRC was a success with both Bridget and Owen doing a wonderful job keeping the 52 kids who registered engaged.
 - Website getting updated
 - DOT night and SVF grant updated the shelving for junior books and craft supplies
 - See attached full report
 - **Committee Reports:**
 - *Friends of the Library* – Judi
 - Next tea is Sept 29th
 - Chilli Cookoff and Trivia September 23rd
 - 2024 calendar almost finished – should be ready Nov/Dec
 - Next Friends meeting Oct 10th
 - SVYCC Fall Fair October 14th – Friends will be there selling books, bags and shirts
 - *Garden Committee* – Taylor
 - Meeting date needed – Tues, Sept 26th 1pm clean up party
 - Sunflowers where a success. Next year maybe put in some climbers and a pergola instead of a tree.

- Shade is an issue – a mister was suggested
- There is now an open sign for the door into the garden so people know they can come in this way.
- *Policy Committee* – Meeting date set for Tuesday, Sept 19th at 3:30 – Tom, Janet, Judi and Taylor
- *Budgeting Committee* – Meeting date set for Thursday, October 19th at 1:30 – Pat, Judi, Taylor
- *Personal Committee* – Taylor review date set for Tuesday, October 10th at 6pm – Melanie, Janet, Teresa

CONSENT AGENDA Motion: It was moved by Judi, seconded by Melanie to approve the consent agenda.
Approved by consensus.

4. Financial Report:

- **Approve Financial Reports September 30th 2023** – Financial Report for August 31st, 2023 was discussed.
 - Note new lines for Provincial grants
 - Under collection expenses note extra spending from other funding: \$1000 grant from Lawmatters; Vox Children books and extra digital items from Province one time grant; Junior graphic novels and adult large print collections getting updated with Provincial funding
 - Adult programs high due to grant for Live history presentation
 - Fundraising over due to t-shirt purchases
 - Rent has not been paid to Square Society for the past 3 months. Taylor will check in with Rebecca about this.

MOTION: It was moved by Pat, and seconded by Hans to approve the financial statements for May 31st, 2023

All in favour – CARRIED

5. Old Business:

- Policy Reviews – Taylor has updated a handful of these policies (Request for Reconsideration, code of conduct for staff, board and users). Board has reviewed. Policy committee will be meeting and have all new policy at October meeting to be approved by board
- The new Indigenous Relations policy – board are to review and come back with suggestions.
- CBT Funding - Climate Resiliency
 - Heat Pumps are installed
 - Lights are installed
 - Final report will be submitted by Oct 15th
- Update of ILL pilot courier service – Taylor
 - SVPL staff felt the saving on time are not worth the extra expense for the courier service.

- All other libraries in the pilot stayed on with the service'
- Taylor is still working on getting our ILL staff interested
- Board suggested maybe a smaller bin

6. New Business:

- Community Calendar for website – Taylor would like to add this widget to our site. She has asked the board to checkout some of the other BC Libraries that house this feature. She will send out links for trustees to review
- Using BC one time funding to create a 2-year staff position. Board discussed and agreed this was a good idea. Taylor will develop a job description and poster to send out to the board.

MOTION: Melanie moved to create a 2-year library job position with BC one time funding, and Janet seconded.

All in Favour – CARRIED

- Accessibility Plan – The KLF joint plan was circulated and discussed
- Village Delegation date – set for Oct 24th – Taylor will send in a request
- Board recruitment – in 2024 we will be saying goodbye to Janet and Judi as both will have completed their 8 years. We will be needing to bring new faces to our board. Board members have been asked to actively think of others to step onto our board.
- Judi asked if we track board members hours. Taylor will look into this.

Meeting adjournment at 7:17 pm Moved

Next Meeting: Monday, October 16th at 6:00pm