

**Draft Meeting Minutes – June 12<sup>th</sup>, 2023**

The regular meeting of the Board of Directors convened at 5:00 pm at the Salmo Library with the following in attendance:

Trustees: Hans Cunningham, Melanie Briscoe, Judi Cozzetto, Teresa Kjelson, Janet Pierce, Jen Gawne, Kenzie Neil, Tom Nixon, Sylvia Korens

Absent: Pat Goulden

Staff: Taylor Caron

***Salmo Valley Public Library acknowledges that the land on which we gather is the traditional territory of the Sinixt, the Ktunaxa, and the Syilx peoples, and is home to the Métis and many diverse Indigenous persons.***

1. **Call to Order:** at 5:02 by Janet Pierce, Chair
2. **Approval of Agenda** – Approved by Jen and second by Kenzie
3. **Consent Agenda**
  - **Approval of previous minutes** – from meeting of April 19<sup>th</sup>, 2023 were reviewed.
  - **Correspondence** –
    - None
  - **Librarian's Report**
    - SRC coming up – students hired
    - CVITP went really well. Volunteers helped over 50 people putting us in a new bracket for a larger grant.
    - NavCare – first info session well attended. She will host a 2<sup>nd</sup> in the evening.
    - See attached full report
  - **Committee Reports:**
    - *Friends of the Library* – Judi
      - Next tea is June 23<sup>rd</sup>
      - June 30<sup>th</sup> book sort and haul for July 1<sup>st</sup> prep
      - July 1<sup>st</sup> – Help needed. Sign up at front desk
      - Working on calendar for 2024. Pictures needed
    - *Garden Committee* – Taylor
      - Meeting date needed – Taylor will email out suggestions. Need to discuss new plants, potential tree, rose bush?
      - Noted that the back step from the museum garden to the library space is falling. Taylor will talk to Friends of the Museum and see if they can fix.

**CONSENT AGENDA Motion:** It was moved by Judi, seconded by Janet to approve the consent agenda.

**Approved by consensus.**

#### 4. Financial Report:

- **Approve Financial Reports May 31<sup>st</sup> 2023** – Financial Report for May 31<sup>st</sup>, 2023 was discussed.
- Note new lines for Provincial grants

**MOTION:** It was moved by Judi, and seconded by Janet to approve the financial statements for May 31<sup>st</sup>, 2023

**All in favour – CARRIED**

#### 5. Old Business:

- 4.4 Complaint Policy Review – Taylor has updated a handful of these policies (Request for Reconsideration, code of conduct for staff, board and users) and will be sending out to Board for review in the summer. We will approve them at the September meeting. Taylor asked how was on the policy committee and she will confirm but it is probably Janet and Pat.
- Delegation to Village – Judi
  - Judi, Tom, Gayle, Marianne and Taylor attended - Taylor presented.
  - Well received by council, and supportive feedback from mayor and councillors
  - Appreciate our delegations and reports. This not only keeps them up to date with what is happening at the library but it provides them with the information to give back to the community as to what the library provides to the community.
- CBT Funding – Climate resiliency – Taylor
  - Heat Pumps are installed
  - Panelled LED lights will be going in this summer
  - Taylor talked to funder about using funds for window towards the lighting and they okayed.
  - Installing the air exchange into the office is a small job. Still looking for a handyperson who can do this for us.
- Living Wages for staff – Hans- As a shared services we are supported by taxes, so we are not under the RDCK requirements, but he assumes that the RDCK would be behind this. Hans is and will take this conversation to the RDCK board.

#### 6. New Business: NONE

**Meeting adjournment at 5:37 pm Moved**

**Next Meeting: Monday, September 11<sup>th</sup> at 6:00pm**