

Draft Meeting Minutes – January 11th, 2023

The regular meeting of the Board of Directors convened at 6:00 pm at the Salmo Library with the following in attendance:

Trustees: Janet Pierce, Kenzie Neil, Pat Goulden, Hans Cunningham, Tom Nixon, Sylvia Korens, Melanie Briscoe

Online/phone: Judi Cozzetto

Absent: Jen Gawne, Teresa Kjelson,

Staff: Taylor Caron

1. Call to Order: at 6:09 by Janet Pierce, Chair

2. Approval of Agenda – Approved by consensus

3. Consent Agenda

- **Approval of previous minutes** – from meeting of December 14th, 2022.
- **Correspondence** –
 - Inter-Library Loans – KLF email about piolet project to use courier services for local ILC items instead of Canada Post. This piolet will help see if we can cut costs on delivery of ILCs
 - ABCPLD listserv conversation about how libraries in the province handle discarded items. Sharing this correspondence to highlight to the Board that many libraries struggle to deal with discards. A suggestion to speak with the Friends of the Library about the purchase of a guillotine to help break books down for recycling.
- **Librarian's Report**
 - New photocopier will be arriving this week. We will be starting to offer colour copying
 - Live History will be coming back to Salmo. We will collaborate with schools to host a day of programs with this theater group
 - KLF online workshop for teacher and classes with Monique Gray Smith – Braiding Sweetgrass YA version. Bookclub set available for classes
 - See attached full report
- **Committee Reports:**
 - *Friends of the Library* – Judi
 - Soup and a Bun – eat in or take out – Friday, January 20th @11:30am 'til it's all gone (confirmed – cream of mushroom)
 - Friends Tea – Friday, January 27th 10:30am to 12noon
 - Congratulations to Alta Pinney, winner of the Christmas basket
 - Change of date and time of their meetings – first Thursday of the month @ 1pm - Next meeting – Thursday, February 2nd @ 1pm
 - AGM – Thursday, April 6th @ 1pm
 - Total hours to donate to SVPL for - 525 (or about \$8.4K at minimum wage)
 - *KLF Report* – Jen
 - Governance workshop available for all Board member
 - Provincial wide bookclub for Library Trustees – Palaces for the People
 - Janet or Jen will forward further information regarding these opportunities

CONSENT AGENDA Motion: It was moved by Pat, seconded by Melanie to approve the consent agenda.

Approved by consensus.

4. Financial Report:

- **Approve Financial Reports December 31st 2022** – Financial Report for December 31st, 2022 was discussed. Taylor mentioned that it has come to her attention that some of the petty cash isn't being represented correctly on the income statement. This we be corrected for the Year End statements. There are also some grant funded programs that we be rolling over into 2023 so we will be deferring some of funds from 2022 to 2023.

MOTION: It was moved by Pat, and seconded by Kenzie to approve the financial statements for December 31st, 2022.

All in favour – CARRIED

- **Approval of 2023 draft Budget**

MOTION: It was moved by Tom, and seconded by Pat to approve the 2023 Draft Budget

All in favour – CARRIED

- **Health benefit over covered for Marianne 2022** – the amount that Marianne was over reimbursed will be deducted form her 2023 Health Benefit.

5. Old Business:

- 4.4 Complaint Policy Review – tabled
- Planning for Literacy Day in Jan January 28th is literacy day.
 - 10:30 Metis Story time with Jaclyn Stewart and Marianne
 - 11am CBAL Ozobots/Keva
 - 1pm Family time with COINS (unconfirmed)
 - 2:30 Spelling Bee – Teressa Kjelson
 - ALL DAY – Bogel, Button Machine, Word Board, Scavenger hunt, Story walk
 - MONTH - Family Word window display
 - Thursday, Jan 26th – Online Trivia

6. New Business:

- Air conditioning – energy audit from CBT. Will included new LD lights along with the A/C. This will lower costs for gas and electrical
- Board meeting day – It was discussed and decided to move the Board Meetings to the second Monday of the Month

Meeting adjournment at 7:10 pm Moved

Next Meeting: Monday, February 13th at 6pm

Salmo Valley Public Library acknowledges that the land on which we gather is the traditional territory of the Sinixt, the Ktunaxa, and the Syilx peoples, and is home to the Métis and many diverse Indigenous persons.

