

Draft Meeting Minutes – February 13th, 2023

The regular meeting of the Board of Directors convened at 6:00 pm at the Salmo Library with the following in attendance:

Trustees: Judi Cozzetto, Pat Goulden, Hans Cunningham, Tom Nixon, Jen Gawne, Teresa Kjelson, Melanie Briscoe

Absent: Janet Pierce, Kenzie Neil, Sylvia Korens

Staff: Taylor Caron

Salmo Valley Public Library acknowledges that the land on which we gather is the traditional territory of the Sinixt, the Ktunaxa, and the Syilx peoples, and is home to the Métis and many diverse Indigenous persons.

1. **Call to Order:** at 6:05 by Teresa Kjelson, Vice - Chair
2. **Approval of Agenda** – Approved by Hans and second by Jen
3. **Consent Agenda**
 - **Approval of previous minutes** – from meeting of January 11th, 2022 were reviewed and had some minor corrections.
 - **Correspondence** –
 - BCLTA – letter for membership renewal, reminder about all the supportive services available to trustees with our BCLTA membership.
 - ABCPLD – Feb 2 email informing that the BC Libraries Partners met with the our new Minister of Municipalities – Minister Kang. Meeting went well and the new minister has a keen understanding and commitment to libraries.
 - BC Library Coop – letter about fees for memberships increasing
 - **Librarian's Report**
 - Lots of great events happened at the library during Jan.
 - Literacy day was a success. We had 57 people come out to the day's events.
 - We have booked lots of authors for the coming months. Looking forward to hosting regular events again
 - See attached full report
 - **Committee Reports:**
 - *Friends of the Library* – Judi
 - Book bags are in production and should be available soon
 - Friends Tea is getting to be super popular. Great to see so many coming out. Next one is Friday, February 24th 10:30am
 - They are collecting photos for a 2024 calendar. If you have a local photo you would like to submit, please send it to salmolibraryfriends@gmail.com

- Judi looked into recycling books after using a guillotine to remove covers and spines. She spoke with Recycle BC and was told that they are not recyclable in BC even without the spine and cover.
- Friends AGM – Thursday, April 6th @ 1pm
- *KLF Report* – Jen
 - KLF funds in flux at the moment. Budgets will be approved at spring meeting.
 - They will be having their board meeting on April 29th in Nelson. Jen is unable to attend and asked if someone can stand in for her.
 - Discussion about becoming a living wage certified work space. More information about this is on the KLF newsletter that was mailed out and is included in the minutes. Jen will look into what benefits we would receive by being certified.

CONSENT AGENDA Motion: It was moved by Pat, seconded by Melanie to approve the consent agenda.

Approved by consensus.

4. Financial Report:

- **Approve Financial Reports January 31st 2023** – Financial Report for January 31st, 2023 was discussed.

MOTION: It was moved by Tom, and seconded by Jen to approve the financial statements for January 31st, 2023.

All in favour – CARRIED

- **Closing of Phyllis Tatum Memorial Fund** – The financials for this fund have been finalized. The board discussed and decided to close this reserve fund.

MOTION: It was moved by Judi, and seconded by Tom to approve the closing of the Phyllis Tatum Memorial Fund

All in favour – CARRIED

- **Using Computer Reserve Funds** – Due to an oversight when creating the 2023 budget, funds were not allocated for the Useful Licencing for this year. Our 3-year contract came to an end. We will be signing on for a 1-year contract at this time and Taylor will work on sourcing funding for a longer contract starting in 2024. For 2023 we will need to use funds in the computer reserve to cover this bill.

MOTION: It was moved by Jen, and seconded by Tom to approve transferring the funds required to cover the Useful software licensing bill for 2023 from the Computer Reserve funds.

All in favour – CARRIED

5. Old Business:

- 4.4 Complaint Policy Review – tabled
- We received the energy audit from CBT. Detailed breakdown of areas needing to be addressed. Taylor will forward full report out to Board. This funding will be confirmed next month. The majority of the funds will be for installing a heat pump system for Air Conditioning.

6. New Business:

- Delegation to Village – Will be happening in April, after we know if the library will be receiving the funding ask, we made for 2023. The joint budget meeting is on Tuesday, Feb 28th at 6pm in the Village office. All are welcome to attend.
- AGM – March 13th at 6pm

Meeting adjournment at 7:20 pm Moved

Next Meeting: Monday, March 13th at 6:30pm