

**Draft Meeting Minutes – December 14<sup>th</sup>, 2022**

The regular meeting of the Board of Directors convened at 5:00 pm at the Salmo Library with the following in attendance:

Trustees: Judi Cozzetto, Kenzie Neil, Jen Gawne, Teresa Kjelson, Pat Goulden, Janet Pierce, Hans Cunningham, Tom Nixon, Sylvia Korens, Melanie Briscoe

Absent:

Staff: Taylor Caron

**1. Call to Order:** at 5:03 by Janet Pierce, Chair

**2. Approval of Agenda** – Moved by Judi and seconded by Pat. Approved

**3. Consent Agenda**

- **Approval of previous minutes** – from meeting of October 12<sup>th</sup>, 2022. – review notes for Nov meeting
- **Correspondence** –
  - Accessibility Act – been lots of correspondence around this on the Listservs. The KLF is forming our own committee to help our Libraries collectively develop a committee, plan and action to move forward to make sure all our libraries are meeting the new BC Accessibility Act requirements.
  - Community Volunteer Income Tax Program (CVITP) – we received a thank you letter for a participation in this program over the years. Last year our volunteers helped 31 community members submit their taxes.
- **Librarian's Report**
  - Salmo Village Grocery has named the Library for their Giving tree this year.
  - Novel Christmas, Fine amnesty, and volunteer dinner all coming up in Dec
  - New toilets installed thanks to Hans Cunningham for the funding and Keith Vonk for installing
  - Self checkout is getting use and liked by patrons
  - See attached full report
- **Committee Reports:**
  - *Friends of the Library* – Judi
    - Dec 6<sup>th</sup> decoration up and Jan 6<sup>th</sup> they will take decorations down
    - Yearly donation to the library for 2022 was \$4000
    - Dec 17<sup>th</sup> raffle draw for a Christmas basket.
    - January 3<sup>rd</sup> next meeting
    - See attached full report
  - *KLF Report* – Jen
    - Nothing at this time

**CONSENT AGENDA Motion:** It was moved by Judi, seconded by Jen to approve the consent agenda.

**Approved by consensus.**

**4. Financial Report:**

Financial Report for November 30<sup>th</sup>, 2022 was discussed. Questions about magazine drive and if we don't receive donations needed to cover budgeted amount. Taylor explained that some of the donations will come in

2023 and the difference usually covers itself from year to year. For 2022 we seem to actually be closer to the mark than usual. Judi asked about Marianne health benefit coverage and that it was over. Taylor will discuss with Marianne and Pat about adjusting.

**MOTION:** It was moved by Pat, and seconded by Judi to approve the financial statements for November 30<sup>th</sup>, 2022.

**All in favour - CARRIED**

**5. Old Business:**

- Budget committee meeting – Taylor mailed out the 2023 draft budge to the CFO at RDCK, our RDCK rep, and Village of Salmo. Hans mentioned that he did not receive it so Taylor will resend to him.
- Air conditioning – energy audit from CBT. Hope to be moving forward with this project in the New Year.
- Planning for Literacy Day in Jan – We will be looking for people to help the day of Jan 28<sup>th</sup>. We will also be needing a Spelling Bee master.

**6. New Business:**

- None at this time

**Meeting adjournment at 5:34 pm Moved**

**Next Meeting: Wednesday, January 11<sup>th</sup> at 6pm**

***Salmo Valley Public Library acknowledges that the land on which we gather is the traditional territory of the Sinixt, the Ktunaxa, and the Syilx peoples, and is home to the Métis and many diverse Indigenous persons.***