

**Draft Meeting Minutes – May 11<sup>th</sup>, 2022**

The regular meeting of the Board of Directors convened at 6:00 pm at the Salmo Library with the following in attendance:

Trustees: Tom Nixon, Jen Gawne, Hans Cunningham, Teresa Kjelson, Sylvia Korens, Melanie Briscoe, Pat Goulden

Online: Janet Pierce, Judi Cozzetto

Absent: Jen Endersby

Staff: Taylor Caron

- 1. Call to Order:** at 6:06 by Teresa Kjelson, Vice Chair
- 2. Approval of Agenda** – Moved by Jen seconded by Melanie - approved by consensus.
- 3. Consent Agenda**
  - **Approval of previous minutes** – from meeting of April 13<sup>th</sup>, 2022. Will be approved with corrections.
  - **Correspondence** – BCLTA newsletters were forwarded to board – ACTION: Taylor will send out link to their website with training opportunities.
  - **Librarian's Report**
    - Community Volunteer Tax Program was a success – between our volunteers Judi Cozzetto and Gloria Currie they helped 44 people.
    - Taylor is looking in to the cost of getting A/C for the building.
    - Poetry month – displays, Elizabeth Cunningham reading, teen spring poem
    - Taylor and Marianne attended a couple conference and training
    - See attached full report
    - ACTION: Hans mentioned looking into switch lights over to LED. Taylor will look into grants
  - **Committee Reports:**
    - *Friends of the Library* – Judi
      - Will be attending the Dandelion Festival
      - Prepping for Giant Canada booksale on July 1<sup>st</sup> – will be needing volunteers and tents
      - ACTION: Taylor to confirm parking stalls with Village for July 1<sup>st</sup>
      - Next meeting June 7 @ 4pm
      - See attached full report
    - *KLF Report* – Jen
      - Attending in person meetings in Nelson. Opportunity to meet KLF members face to face. Went well.
      - Online trustee workshops available for all trustees
    - *Garden Committee* – Taylor
      - Lots happening to get ready for opening on June 4<sup>th</sup>
      - ACTION: Let Phyllis's daughter know about the opening
      - Final decisions about plants are being made

**CONSENT AGENDA Motion:** It was moved by Pat, seconded by Jen to approve the consent agenda.

**Approved by consensus.**

- 4. Financial Report:**

Financial Report for April 30<sup>th</sup>, 2022 was discussed. Noted that the one-time grant for Covid relief from Province of BC should be moved from Grants Other line to Library Branch line. Was discussed that for 2023 budget the Friends of the Library should have their own line for their all their contributions.

ACTION: Taylor will look into using VISA for printer invoices, as well as checkout our points and if we can use them.

**MOTION:** It was moved by Pat, seconded by Judi to approve the financial statements for April 30<sup>th</sup>, 2022.

**All in favour - CARRIED**

#### **5. Old Business:**

- Reading Garden – covered under committee reports
- DOT Night funds – we received all our DOT so should be receiving a total of \$3000
- Alternative Approval Process (AAP) – Hans explained how it works. The changes being asked for in the AAP will change the defined Area G that currently pays taxes so that it includes all of Area G. This larger area will then include the 37 homes that currently are outside the defined area as well as some industry which will help with balancing taxation between Village of Salmo and Area G so that the percentage rates are equal. Hans will inform the Board when the AAP goes public. Important for the Board to be advocates for the library and help people understand why this change being brought forward in the AAP is important.

#### **6. New Business:**

- BCLTA Governance workshop – Tom and Teresa attended. Great opportunity to get orientated with how our libraries in the province work. How Library Boards are the oversight, and an advocate/champion for the library. To focus on the long game for funding and advocacy.
- KLF/LDAG meetings – Taylor & Jen – Was really great to connect in person. For Taylor with the Library Directors' group, we spent time talking and listening at around table. Many ups and downs were faced these past few years. But all and all it was really good to be together again.
- Occupancy Agreement – Taylor rewrote the agreement, and gave it to the Square Society to review. Taylor will bring it to the June board meeting.
- Final meeting until September – ACTION: Hans said he will bring pizza to the June meeting
- At September meeting we will discuss hosting a volunteer appreciation event

**Meeting adjournment at 7:55pm Moved**

**Next Meeting: Wednesday, June 8<sup>th</sup> at 6pm**

*Salmo Valley Public Library acknowledges our respect for and deep gratitude to the First Nations of the West Kootenay and Boundary regions on whose traditional territories we are honoured to operate.*