

Draft Meeting Minutes – October 13th, 2021

The regular meeting of the Board of Directors convened at 3:30 pm at the Salmo Library with the following in attendance.

Trustees In person: Valene Foster, Keith Kemp, Sally Albert, Tom Nixon, Janet Pierce, Judi Cozzetto

Trustees online: Hans Cunningham, Jen Gawne, Jen Endersby

Staff: Taylor Caron

Absent: Pat Goulden

1. **Call to Order:** at 3:35 by Valene Foster, Chair
2. **Approval of Agenda** – approved by consensus.
3. **Consent Agenda**
 - **Approval of previous minutes** – from meeting of September 9th, 2021.
 - **Correspondence** – None
 - **Librarian's Report**
 - Helping patrons with getting vaccine cards – old laminator was getting lots of use and it broke. New one was purchase thank to the Friends
 - Poetry reading Elizabeth Cunningham coming up
 - See attached librarian report for full report
 - **Committee Reports:**
 - *Friends of the Library* –
 - Had their first meeting of the fall in person at the library
 - Purchased new laminator for library
 - Organized a library package to be add to the Salmo Village 75th anniversary time capsule
 - November Booksale coming up Nov 18,19,20
 - Putting together a Christmas raffle. 100 tickets and the Draw to happen on Dec 18th at 1:30
 - Putting together a 2022 Calendar. Looking for literacy events and dates to add – Taylor and Marianne will send these along to Friends
 - Remaining \$1300 funds from Friends will be used to add to book budget
 - *KLF Report* –
 - Jen Gawne attended the KLF meetings at the end of September. As this was her first KLF meeting it was a chance for her to get a better idea of who and what KLF do for our Kootenay Libraries. Mari Martin from the Library Branch was in attendance which brought up questions/discussion about funding from the province being stable/not changing for the past years. Also, had some discussions around Covid and the challenges. October is Library month they discussed what is happening in the province to recognize this. Talked about learning opportunities being offered to KLF libraries.
 - *Garden Committee* -
 - Taylor talked to the new owners of Phyllis's house about the Library getting plant cuttings from the garden to add to the new garden. They are happy to have this happen. Valene will be in contact with them to set up a time to have a look at what is available.
 - Time for putting plants in for this year may have passed. Taylor will check with contractor and see if they think there are any plants we could be putting in at this time.
 - Judi Cozzetto will be donation the tree for the center garden. Judi will talk with contractor about what trees his is thinking would be best for this space.

- Timeline has been running a bit slow, but we are still on track to see this finished before the fall ends.
- Personnel Committee –
 - Met and had a good review with Taylor. Committee is happy with her work and Taylor is feeling good about the job, even with the challenges faced this past year. Taylor will send her goals into Valene and then the view will be complete.

CONSENT AGENDA Motion: It was moved by Judi, seconded by Keith to approve the consent agenda.

Approved by consensus.

4. Financial Report:

- Financial Report for September 30th of 2021 were discussed.

MOTION: It was moved by Judi, seconded by Sally to approve the financial statements for September 30th, 2021 be approved as presented

Approved by Consensus.

- **Set date for Budget Committee meeting** – Taylor will email out date options of Oct 19th or 26th to committee so we can set our 1st 2022 budget meeting

5. Old Business:

- Volunteer appreciation event – looking like we will not be able to meet in person. Board discussed other options. Cards, plants, seed. Board members to bring 2 ideas to next meeting so we have something to give for December.
- Fall Fundraising letter – Valene has drafted a letter that will go out to companies, Taylor and Judi will reviewed list of companies to send to so there aren't any duplicates to those who already donated in 2021.

6. New Business:

- none

Meeting adjournment at 4:28 pm Moved

Next Meeting: Tuesday, November 9th at 3:30

Salmo Valley Public Library acknowledges our respect for and deep gratitude to the First Nations of the West Kootenay and Boundary regions on whose traditional territories we are honoured to operate.