

Draft Meeting Minutes – November 9th, 2021

The regular meeting of the Board of Directors convened at 3:30 pm at the Salmo Library with the following in attendance.

Trustees In person: Tom Nixon, Janet Pierce

Trustees online: Hans Cunningham, Pat Goulden, Jen Gawne, Judi Cozzetto

Staff: Taylor Caron

Absent: Jen Endersby, Sally Albert, Pat Goulden, Keith Kemp, Valene Foster

1. **Call to Order:** at 3:45 by Janet Pierce, Vice Chair
2. **Approval of Agenda** – approved by consensus.
3. **Consent Agenda**
 - **Approval of previous minutes** – from meeting of October 13th, 2021. With edits from Judi.
 - **Correspondence** – ABCPLD – lots of email conversations around vaccine mandates for programs and staff in Library across the province, and how different libraries are managing.
 - **Librarian's Report**
 - With help from volunteer Emily Hedges, Taylor is getting the STEAM kits ready to circulate.
 - CBAL is getting ready to host Their Tech Learning place on Wednesdays at the library. This is a great collaborative program.
 - Started doing seniors takeaway craft bags in collaboration with the Salmo Seniors Group.
 - Staff has been busy taking extra PD training.
 - See attached librarian report for full report
 - **Committee Reports:**
 - *Friends of the Library* –
 - Looking for recipes - do you have one or two that we could add to our basket cookbook?
 - November Booksale coming up Nov 18,19,20
 - Christmas raffle. 100 tickets and the Draw to happen on Dec 18th at 1:30
 - 2022 Calendar is coming along
 - Contributed to the 2022 library magazine drive
 - Looking at doing "Soup and bun" as takeaway and in January
 - Next meeting Dec 7th
 - *KLF Report* –
 - Jen Gawne will be taking a training on Health Library Boards. This is an opportunity that is available through the KLF.
 - *Garden Committee* -
 - The contracted part of this project is 90% complete. The remaining items the contractor needs to finish will be done in the spring.
 - Time for putting plants in for this year has passed. We are excited to plant when the snow melts in the spring.
 - There will be opportunities to collaborate with other groups to complete the gardening part of this project
 - The project went over budget by \$2500. Hans Cunningham suggested a RDCK discretionary grant for this remain funding. Taylor will submit

CONSENT AGENDA Motion: It was moved by Hans, seconded by Pat to approve the consent agenda.

Approved by consensus.

4. Financial Report:

- Financial Report for October 31st of 2021 was discussed.

MOTION: It was moved by Pat, seconded by Judi to approve the financial statements for October 31st, 2021 be approved as presented

Approved by Consensus.

- **2022 Budget Presented** – budget was presented and discussed. We will be asking for a 2.5% increase from the Village and RDCK.

MOTION: It was moved by Pat, seconded by Judi to approve the 2022 Library Budget as presented

Approved by Consensus.

5. Old Business:

- Volunteer appreciation event – finalized with the board and staff providing 2 dozen cookies to be made into assorted tins for the volunteers. Board and staff are to have cookies to the library at our next board meeting date or Dec. 8th.
- Fall Fundraising letter – Valene dropped of 35 signed fundraising letters for local businesses. Taylor included a year in review report for 2020 in each letter and mail them out.

6. New Business:

- COVID update and programs in the New Year – Taylor discussed how some libraries are now requiring staff to show proof of vaccination to work, these are often mandates coming from municipalities. This is not yet being required by the PHO, so the SVPL is not required to ask this yet.

At this time libraries running programs inside with over 50 people, or larger than the capacity of their space, they are required to ask for proof of vaccination from participants.

- Village and RDCK outreach – Taylor would like to have strike a Advocacy subcommittee, who will support attending 3 village council meeting a year. Judi & Janet have said they will help with this. We will plan to attend Feb, Mar, Sept and Dec (present budget) meetings.

Meeting adjournment at 4:31 pm Moved

Next Meeting: Wednesday, December 8th at 3:30

Salmo Valley Public Library acknowledges our respect for and deep gratitude to the First Nations of the West Kootenay and Boundary regions on whose traditional territories we are honoured to operate.