

Draft Meeting Minutes – Monday August 26th, 2019

The regular meeting of the Board of Directors convened at 5:30pm at the Salmo Library with the following in attendance.

Trustees: Valene Foster, Jennifer Endersby, Keith Kemp, Sally Albert, Janet Peirce, Pat Goulden
Regrets: Judi Cozzetto, Hans Cunningham
Staff: Taylor Caron

- **Call to Order:** at 5:35 by Valene Foster, Chair
- **Approval of Agenda:** Moved by Janet, 2nd by Pat - Approved by consensus
- **Approval of Previous Minutes:** Minutes from May 13th, 2019. Janet moved for approval and Valene seconded. - Approved by consensus
- **Correspondence:** - none
- **Financial Report:**
 - **Report from Treasurer:** Financial Report for August 22nd, 2019 was discussed. Pat moved and Valene 2nd that the financial report of August 22nd, 2019 be accepted as presented.
Approved by consensus. CARRIED
 - **Expansion Funds Reserve:** Tabled till October meeting
- **Librarian's Report**
 - We've add more equipment to the Food Prep collection and also started loaning out some of our youth tech/STEAM equipment.
 - Summer reading Club went well - we had 3 different kits (Science World and Royal BC Museum) as well as the STEAM truck and a puppet show.
 - Grace has been rehired as our Scholl works student!
- **Committee Reports**
 - **Friends of the Library – Pat**
 - No Judi to do report 5th
 - Pat did report on the booksale - the Friends made somewhere around \$1800 at the Canada Booksale. This is more than previous years.
 - **Square Society - Building Committee - Valene**
 - Nothing new to report at this time
 - **Policy Committee - Valene**
 - Taylor compiled the policies in one document. The committee will review and meet in November.
 - **Personal Committee - Valene**
 - Did Taylor's review and everything went well
- **Old Business**
 - **Strategic Plan/Organization Assessment** – Valene, Janet, Marianne and Taylor met with Andrew Garret for and organizational assessment with CBT Non-Profit Advisory Assessment. Andrew will be getting back to the board with his result and from here we can hire a facilitator for our Strategic planning and/or look at any other issues that came up in the review. The Board

would like to have our first strategic planning meeting sometime in November. Taylor will contact Helen Lutz to see if she is available to come facilitate again.

- **New Business:**

- **Summer events** - Covered in the Library report and the Friends Booksale
- **Funding Ideas** - The board discussed the difference between the Friends and the Library and how that will look for fundraising. Some ideas that were discussed:
 - Donate Button on website (Canada Helps)
 - Donation to library as a Christmas gift
 - Quilt raffle, silent auction, scavenger hunt - something different to get people out and engaged.
 - Letter writing campaign to corporations and into newsletters
- **Report from Select Standing Committee** - Valene's letter is in the letter to UBCM
- **Budget Committee meeting** - Will meet the Week of September 23rd to discuss next years budget and presentation to Village.

11. **Next Meeting: Tuesday, October 8th 5:30pm at the Salmo Library.**

12. **Adjournment** moved by Valene and seconded by Sally 6:38 pm

Approved by Board of Directors

Valene Foster, Board Chair

Taylor Caron, Library Director