

Draft Meeting Minutes – Monday May 13th, 2019

The regular meeting of the Board of Directors convened at 5:30pm at the Salmo Library with the following in attendance.

Trustees: Valene Foster, Judi Cozzetto, Hans Cunningham, Keith Kemp, Sally Albert, Janet Peirce
Regrets: Jennifer Endersby, Pat Goulden
Staff: Taylor Caron

- **Call to Order:** at 5:31 by Valene Foster, Chair
- **Approval of Agenda:** Moved by Judi, 2nd by Sally - Approved by consensus
- **Approval of Previous Minutes:** Minutes from April 8th, 2019. Judi moved for approval with spelling correction and Janet seconded. - Approved by consensus
- **Correspondence:**
 - **Letter from Assistant Deputy Minister Jennifer McCrea:** ABCPLD received, and forward to all Public Libraries, a letter from the Learning Division, Ministry of Education. The Provincial Government has announced some organizational changes, which now have Libraries Branch within the Learning Division of the Ministry of Education.
- **Financial Report:**
 - **Report from Treasurer:** Financial Report for April 30th, 2019 was discussed. Janet moved and Judi 2nd that the financial report of April 30th, 2019 be accepted as presented.
Approved by consensus. CARRIED
 - **Expansion Funds Reserve:** Has been carried forward, as we wait on final bills that will be coming from this reserve.
 - **Report on visit to Credit Union:** Judi & Taylor – Met with Celena Cormarty to investigated options for term deposits, and it seems best to leave as is with funds in Kootenay Saver. It was also discussed that if we changed our Community Banking Account up from Plus to Premium. This will allow for our bundled transaction to increase from 10 to 20 per month and will hopefully save the library in service fees.
 - **Credit Card Changes:** Due to Kootenay Savings (KSCU) no longer having the Global Payment MasterCard available, new credit card options were discussed. KSCU has new Visa credit cards available.
MOTION: To close Credit Union Masterplan account. Moved by Valene, 2nd by Sally. **Carried**
MOTION: Judi moved to apply for a Kootenay Saving Collabria Visa No Fee Cash Back Business Card with a maximum amount at \$10,000. Janet seconded.
Approved by consensus. CARRIED
MOTION: Valene moved that the library have one Credit Card with the authorized signing be the Library Director, Children’s Librarian, Bookkeeper, and Treasure. Judi seconded.
Approved by consensus. CARRIED
- **Librarian’s Report**
 - Reported on LDAG held in Rossland on April 12th. Talks with Libraries Branch about their support for providing professional development and training support to libraries. Also talked

about SITKA support and how LDAG can work together to support changes to Co-Op support for support tickets.

- Canada Summer Jobs will be covering 100% of the SRC student wages. We will only have one summer student this year.
- Upcoming opening of Indigenous Collection on May 24th at 4:30. There will be an Elder to bless the new collection, and Board members are encouraged to attend.

- **Committee Reports**

- **Friends of the Library – Judi**

- May 15th Book washing – with lunch provided for volunteers
- May 24th 7pm Hiking the Chillkoot Trail Presentation – Fundraiser Event
- May 31st Final Friends tea till September
- June 15th Cakewalk
- June 20th and 29th Sort & Shelve to get ready for July 1st Booksale

- **Square Society - Building Committee - Taylor**

- AGM was held but no regular meeting at this time. Postponed till everyone on board could attend.

- **Old Business**

- **Five Year budget planning** – Taylor will be talking with Stuart Horn about the draft plan done by the budget committee. Will be discussed in June with comments from Stuart Horn.
- **TOP Training** – Letter from Babs at BCLTA letting trustees know that there will be changes to the TOP's training program but it will still be available. Valene will register Keith and Jennifer for the TOP training coming to Nelson in September. Babs also mentioned that the BCLTA bulletin will not be getting emailed out in the same fashion and it will be up to each Trustee to register to receive the bulletin. Valene will send out link to register.

- **New Business:**

- **Discussion regarding sharps container:** Trustees discussed if this was something the library should have. It was decided that the library is aware that this is an issue that our community is not exempt from and that this is a broader community issue. If other community businesses and community spaces were getting sharps containers the library would be willing to have one in the public washroom in our building. The library does not want to be the only place in the community. Taylor has discussed this issue with Salmo Community Services and if there is the opportunity to create a community wellness round table about how to address this issue. We will be hearing back from them about this.
- **Fundraiser May 24th at 7pm: Hiking the Chilkoot Trail – A walk through history.** This is a Friends of the Library Fundraiser - those able to help with set up please come at 6pm
- **Volunteer Appreciation Dinner:** Will be held on Wednesday, June 12th at 5pm. Location to be confirmed (either Marianne's or Gloria's)

11. **Next Meeting: Monday, June 10th 5:30pm at the Salmo Library.**

12. **Adjournment** moved by Valene and seconded by Sally 6:55 pm

Approved by Board of Directors

Valene Foster, Board Chair

Taylor Caron, Library Director